

Autumn Semester 2026 Graduate School Late Admission Guide for International Students



**Hansung University
Graduate School**

<http://gs.hansung.ac.kr>

Hansung University Graduate School Academic Affairs Office, 116,
Samseongyo-ro 16-gil, Seongbuk-gu, Seoul 02876

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1. Admission Schedule and Process

Process	Admission Schedule
Application	The application period is from Wednesday June 24 at 10:00 a.m. to Monday July 6 17:00 ✓ Applicants must apply online.(In-person or mail-in applications are not allowed.) ✓ Applicants can apply anytime between the start and end dates of the application.
Document Submission Submission: Graduate School Academic Affairs Office (상상관1002호)	The required documents must be submitted by 5:00 p.m. on Wednesday July 8. ✓ Applicants can submit the required documents including the application form by registered mail or by visiting the school. ✓ Applicants who complete the online application but fail to submit the application form and required documents will not be considered as having applied. ✓ International students must submit the required documents to the Graduate School Academic Affairs Office after applying online. ✓ Applicants must submit the required documents within the designated period and those who fail to submit will be ineligible for admission. ✓ Submitted documents will not be returned. ✓ For departments dedicated to international students, the document submission deadline may vary.
Interview	The interview will take place on Saturday July 18 at 10:00 a.m. ✓ Applicants can check the [Graduate School Website - Admission Information - Admission Notice] before the interview date. ✓ The department(major) office will notify the applicants of the interview process individually. ✓ The interview schedule can be adjusted depending on the number of applicants.
Announcement	Accepted applicants will be announced on Thursday July 30 in the afternoon. ✓ Applicants can check the [Graduate School Website - Admission Information - Successful Candidates] and print the tuition bill.
Tuition Payment	The registration period for successful applicants is from Monday, August 3 to Friday, August 8. ✓ Applicants must wire the payment to the IBK Bank account on the tuition bill. ✓ Those who do not pay the tuition within the registration period, the applicant will be automatically disqualified regardless of any personal circumstances, and the opportunity to enroll will be given to waitlisted candidates in order.

2. Departments and Programs

○ Graduate School - Day Time

School	Program	College	Department	Major
Graduate School	Doctor's	Humanities	Korean Language Education	Korean Linguistics, Korean Language Education
			English Language & Literature (No recruitment)	English Literature, English Linguistics
			History	Korean History, Asian History, Western History
			Library & Information Science	Library & Information Science, Archives & Records Management
			Culture Contents	Culture Contents, Literature Culture
		Social Sciences	Business Administration	Personnel Group Management, Financial Management, Service Operations Management, Marketing, Accounting, Management Information, Food Service Management
			Public Administration	Public Administration, Public Policy
			International Trade	International Business Trade Commerce, International Economics(No recruitment), International Management
			Economics & Real Estate	Economics, Real Estate Economics, Real Estate Urban & Transportation Studies
		Engineering	Industrial Management Engineering	Modeling & Simulation, Management Engineering(No recruitment), Business Software, Safety & Ergonomics(No recruitment),
			Information & Computer Engineering	Computer Engineering, Information & Communication Engineering, Information System Engineering
			Mechanical System Engineering	Mechanical System Engineering, Industrial Sanitary Engineering
		Arts & Sports	Media Design	Visual & Image Communication, Animation & Product Design, Interior · VMD · Exhibition Design, Beauty Design Management
			Department of Convergent Arts	Painting, Dance
		Interdepartmental Courses	Knowledge Service Consulting	Management Consulting, Convergence Consulting, ESG Management Consulting
	Master's	Humanities	Korean Language Education	Korean Linguistics, Korean Language Education
			History	Korean History, Asian History, Western History
			English Language & Literature	English Linguistics(No recruitment), English Culture Contents(No recruitment), English Edu-Tech
			Library & Information Science	Library & Information Science, Records Management
			Culture Contents	Culture Contents, Literature Culture
		Social Sciences	International Trade	International Economics(No recruitment), International Commerce, International Business

School	Program	College	Department	Major
			Business Administration	Personnel Group Management, Financial Management, Service Operations Management, Marketing, Accounting, Management Information
			Public Administration	Public Administration, Public Policy
			Economics	Economics, Real Estate Economics, Payment & Settlement-New Finance
			International Migration & Cooperation	International Migration & Cooperation
		Engineering	Industrial Management Engineering	Industrial Management Engineering, Business Software
			Computer Engineering	Computer Engineering
			Electronics & Information Engineering	Electronics & Information Engineering
			IT Convergence Engineering	IT Convergence Engineering
			Mechanical System Engineering	Mechanical System Engineering, Industrial Sanitary Engineering
			Applied Artificial Intelligence	Applied Artificial Intelligence
			Department of Convergence Security	Department of Convergence Security
		Arts & Sports	Painting	True Colored Painting, Modern art
			Apparel Fashion & Business (No recruitment)	Apparel Construction & Design, Apparel Science, Apparel History & Fashion Marketing
			Dancing	Dance Performance, Dance Theory, Christianity & Dance(No recruitment), Ballet Teaching Method
			Media Design	Visual Communication Design, Animation, Interior Design, Product Design, Image Communication Design, VMD・Exhibition Design
		Interdepartmental Courses	New Media Advertising Promotion	New Media Advertising Promotion

※ The number of available positions is ○ / ○○ for each department(major)

※ The final recruitment department(major) is subject to change, so please check when accepting applications on the Internet.

○ Graduate School of Professional Studies - Night Time

School	Program	College	Department	Major
Graduate School of Business Administration	Master's	Social Sciences	Business Administration	Business Management
			Hospitality & Tourism & Food Service Management	Hotel Management, Tourism Management, Food Service Management
			Global Business	Global Marketing, Global Management
Graduate School of Public Administration	Master's	Social Sciences	Public Administration (No recruitment)	Public Administration, Public Policy
			Social Welfare Administration	Social Welfare, Welfare for the Aged, Industry for the elderly, Counselling of Social Welfare
			Social Disaster and Safety	Social Disaster and Safety Policy, Social Disaster and Safety Management
Graduate School of Art	Master's	Arts & Sports	Beauty Art & Design	Makeup Design, Hair Design, Beauty Aesthetics,
			Beauty Industry Convergence	Art Therapy(No recruitment), Art Management Welfare(No recruitment), Cosmetics Industry
			Global Beauty*	Global Beauty Management(Foreign Student Program)*
Graduate School of National Defense Science	Master's	Social Sciences	National Security and Strategy (No recruitment)	International Security, Department of Crisis Management, Military Strategy
			National Security Policy	North Korean Research, Defense Policy, Defense Innovation
			Department of Defence Force Power(No recruitment)	Defence Aerospace Convergence, Defence Project Management, Defence AI Convergence
Graduate School of Knowledge Service Consulting	Master's	Social Sciences	Knowledge Service & Consulting	Management Consulting, AI Convergence Consulting, ESG Management Consulting
			Global AI Business Consulting* (No recruitment)	Global Business Consulting(Foreign Student Program)*, Global AI Business Consulting (Foreign Student Program: English track)*
			Futures Convergence Consulting	Startups&Franchise Consulting
Graduate School of Real Estate	Master's	Social Sciences	Real Estate	Real Estate & Urban Development and Management, Smart Real Estate and PROPTECH
			Property Management* (No recruitment)	Finance&Asset Management(Foreign Student Program)*, Global Property Management (Foreign Student Program, English track)*
Graduate School of Education (No recruitment)	Master's	Humanities	Counselling Psychology, Childhood Education, AI-SW Convergence Education	

※ The number of available positions is ○ / ○○ for each department(major)

※ The recruitment department(major) may change depending on the occurrence of the non-recruitment department(major)

※ The final recruitment department (major) is subject to change, so please check when accepting applications on the Internet

* This is a department exclusively for international students(outside the regular quota) [Please refer to the separate admission guidelines for international students]

3. Qualifications

Doctor's Program	Applicants must meet one of the following requirements. ① For those who have successfully completed a master's degree or expected to earn it in August 2026 ② A person who is recognized by the Higher Education Law as having the same educational background as a master's degree recipient.		
Master's Program	Applicants must meet one of the following requirements. ① For those who have successfully completed a bachelor's degree or expected to earn it in August 2026 ② A person who is recognized by the Higher Education Law as having the same educational background as a bachelor's degree recipient.		
Details	Nationality	Applicants must meet one of the following requirements. ① Applicants and their parents must be citizens of a country other than Korea. ② Non-Korean applicants(one of whose parents is Korean) or Korean applicants residing abroad must complete all curriculum of primary(elementary school), secondary(middle and high schools), and post-secondary(2-year college, 4-year university, and graduate school) education which are equivalent to those of Korea. Master's program applicants must complete a 16-year course and doctorate program applicants must complete an 18-year course. ※ Korean citizens with dual or multiple nationalities are not eligible to apply.	
	Language Proficiency	Korean	Applicants must meet at least one of the following requirements. ① Obtain a certificate of Test of Proficiency in Korean(TOPIK, TOPIK iBT) Level 3 or higher. ② Obtain a bachelor's degree or higher from a 4-year university in Korea. ③ Receive a letter of recommendation from the head professor of the department(major) as a government-sponsored scholarship student or a foreign government-supported scholarship student. ④ Receive a letter of recommendation from the head professor of the department(major) as an exchange student. ※ Applicants corresponding to ①, ②, and ③ must obtain Level 4 or higher on the Test of Proficiency in Korean (TOPIK or TOPIK iBT) by the designated deadline before graduation screening (January 15 for February graduation, July 15 for August graduation). Graduates of the English-track are exempt from this requirement.
		English	Applicants to English-track departments (majors) must have a minimum score of TOEFL iBT 59, IELTS 5.5, CEFR B2, or TEPS 600 (NEW TEPS 202) or higher. ★ (TOEFL iBT) If you take the test by January 20, 2026, a score of 59 or higher (under the previous scoring system) will be applied, and the score will be recognized for up to two years, until January 20, 2028. If you take the test on or after January 21, 2026, a minimum score of 3.5 will be required.
Remarks	- The application procedures and schedule for the international special admission are the same as those for the general admission. - Applicants may apply to any graduate school department (major) regardless of their undergraduate major. - After completing the online application, required documents must be submitted in person or by mail (if residing overseas). - Some departments (majors) may not accept applications due to their specific characteristics. - Doctoral applicants who have completed their master's degree at Hansung University are not required to submit graduation and academic transcripts from foreign universities; a letter of recommendation may be submitted in place of these documents.		

4. Evaluation Process

Details	The interview process as 100 percent of the total score used for admission is valued after applicant documents are reviewed.
Remarks	- If applicants are regarded inappropriate for admission during the interview, they will be rejected regardless of the number of vacant students to be admitted. - Tie-breaking priority: Applicants with higher undergraduate academic performance. - If applicants are absent for the interview, they will be rejected for admission.

5. Application Fee

Application Fee	85,000 KRW
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※ Once the online application is completed, it cannot be canceled and the application fee is non-refundable. However, a refund may be granted only in cases where the admissions process is canceled due to circumstances at the university.

6. Required Documents

○ Common Documents: For All Applicants

※ Document Submission

- After sending documents by mail, applicants must verify both submission and delivery. **The correct address must be written clearly**(the university is not responsible for any issues caused by incorrect addresses)
- Submission Address: [Postal Code] 02876 서울특별시 성북구 삼선교로 16길 116 한성대학교 상상관1002호 대학원 교학팀(입학담당)
- E-mail: hsgad@hansung.ac.kr / Tel: 02-760-4271

Documents	Doctor's	Master's	Details																	
Application for Admission 1 copy	○	○	Applicants must fill in the application online, print and submit it. - One mobile messenger ID must also be entered. - Applicants must consult with the Graduate School Academic Affairs Team before registering on the Internet, and documents are submitted by visiting - If you only registering on the Internet, and do not submit an application for admission and documents, it is not recognized as a reception - Make sure to enter account information (bank name, account number, depositor) in your name that will be used for refunds such as admission fees and tuition fees and scholarships when receiving an application online																	
ID Photo(File)	○	○	Applicants must upload a photo in a JPG file format.																	
Certificate of Graduation (Expected Graduation) 1 copy Bachelor's degree Original document issued within 2 months of the application start date For foreign documents requiring notarization, the original notarized document must be issued within 6 months of the application start date.	○	○	Applicants must submit university graduation certificates for bachelor's degrees. - If the certificate is for the graduate-to-be, new certificate which is issued after graduation must be submitted before the opening of a course. (If the certificate of graduation is not submitted, admission will be canceled.) ※ Submission of a provisional (expected) graduation certificate is not accepted for applicants expecting to obtain a degree from a foreign university. However, a provisional graduation certificate may be accepted in exceptional cases. <table><tr><th>Application Documents</th><th>Acceptance Standards</th><th>Accredited Countries</th><th>Document Validity Date</th></tr><tr><td>Provisional Certificate, Temporary Certificate</td><td>Countries with Delayed Issuance of Graduation Certificates</td><td>Vietnam, Myanmar, Nepal, India, Malaysia, Sri Lanka, Cambodia, Israel, and others</td><td>Eligibility is limited to those whose graduation date is within one year of the Standard Admission Letter's issuance date</td></tr></table> ※ Admission will be canceled if the graduation certificate is not submitted within the designated deadline - Applicants who have obtained a degree from universities in Korea must submit an original university graduation certificate. - Applicants who have obtained a degree from universities overseas must submit a notarized university graduation certificate in Korean or English. - For doctoral applicants who graduated from Hansung University with a master's degree, a letter of recommendation can be submitted instead of a degree from a foreign university. - Graduates of Chinese universities: Submit an apostilled graduation certificate and degree certificate. <table><tr><th>Classification</th><th>Notarization</th><th>Nation</th></tr><tr><td>Accessible to Apostille</td><td>Obtaining Apostille</td><td>U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.</td></tr><tr><td>Inaccessible to Apostille</td><td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td><td>Taiwan, Vietnam, Thailand, Nepal, etc.</td></tr></table>	Application Documents	Acceptance Standards	Accredited Countries	Document Validity Date	Provisional Certificate, Temporary Certificate	Countries with Delayed Issuance of Graduation Certificates	Vietnam, Myanmar, Nepal, India, Malaysia, Sri Lanka, Cambodia, Israel, and others	Eligibility is limited to those whose graduation date is within one year of the Standard Admission Letter's issuance date	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	Taiwan, Vietnam, Thailand, Nepal, etc.
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Transcript of University 1 copy Bachelor's degree Original document issued within 2 months of the	○	○	Applicants must submit university transcripts for 4-year university courses. - Those who have transferred to 4-year universities must submit additional transcripts of previous institutes which they have attended. - Applicants who have obtained a degree from universities in Korea																	

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Certificate of Graduate School Graduation (Expected Graduation) 1 copy Master's Degree Original document issued within 2 months of the application start date For foreign documents requiring notarization, the original notarized document must be issued within 6 months of the application start date.	○		Applicants must submit graduate school graduation certificates for master's degrees. - If the certificate is for the graduate-to-be, new certificate which is issued after graduation must be submitted before the opening of a course. (If the certificate of graduation is not submitted, admission will be canceled.) - Applicants who have obtained a degree from graduate schools in Korea must submit an original graduate school graduation certificate. - Applicants who have obtained a degree from graduate schools overseas must submit a notarized graduate school graduation certificate in Korean or English. - Graduates of Chinese universities: Submit an apostilled graduation certificate and degree certificate. <table><tr><th>Classification</th><th>Notarization</th><th>Nation</th></tr><tr><td>Accessible to Apostille</td><td>Obtaining Apostille</td><td>U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.</td></tr><tr><td>Inaccessible to Apostille</td><td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td><td>Taiwan, Vietnam, Thailand, Nepal, etc.</td></tr></table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	Taiwan, Vietnam, Thailand, Nepal, etc.
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Transcript of Graduate School 1 copy Master's Degree Original document issued within 2 months of the application start date For foreign documents requiring notarization, the original notarized document must be issued within 6 months of the application start date.	○		Applicants must submit graduate school transcripts for graduate school courses. - Those who have transferred to graduate schools must submit additional transcripts of previous institutes which they had attended. - Applicants who have obtained a degree from graduate schools in Korea must submit an original graduate school transcript. - Applicants who have obtained a degree from graduate schools overseas must submit a notarized graduate school transcript in Korean or English. <table><tr><th>Classification</th><th>Notarization</th><th>Nation</th></tr><tr><td>Accessible to Apostille</td><td>Obtaining Apostille</td><td>U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.</td></tr><tr><td>Inaccessible to Apostille</td><td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td><td>Taiwan, Vietnam, Thailand, Nepal, etc.</td></tr></table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, China, HongKong, Russia, Uzbekistan, Australia, NewZealand, Bangladesh etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	Taiwan, Vietnam, Thailand, Nepal, etc.
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Copy of Applicant and Parents' Passports/IDs 1 copy each	○	○	- Applicants must submit a copy of a valid passport with their name and photo. - If the parents' passports are unavailable, government-issued identification cards from their home country may be submitted instead.									
Copy of Residence Card 1 copy	○	○	- Applicants residing in Korea must submit copies of both the front and back sides of a valid Alien Registration Card. - Applicants residing overseas must submit a copy of the Alien Registration Card to the Graduate School Office immediately after obtaining it from the Immigration Office upon arrival in Korea.									

Documents	Doctor's	Master's	Details
Family Relations Certificate 1 copy For foreign documents requiring notarization, the original notarized document must be issued within 6 months of the application start date.	○	○	- Documents proving the nationality and family relationship of the applicant and their parents. ※ If the family relationship is unclear, additional documents may be requested. - ea) In the case of a parent's death(divorce), submit a certificate of death(divorce)
Certificate of Korean Language Proficiency 1 copy Applicants must hold a valid TOPIK score that has not expired as of the application start date.	○	○	Submission of a TOPIK (TOPIK, TOPIK iBT) score certificate of Level 3 or higher is required. <Admission Eligibility Criteria for Which Korean Language Proficiency Test Scores Are Not Required> ① Applicants who have obtained a bachelor's degree or higher from a 4-year university in Korea ② Government-invited scholarship students or foreign government-sponsored scholarship students with a recommendation from the department (major) chair ③ Exchange students with a recommendation from the department (major) chair ④ Applicants for English track departments(majors)
Certificate of Foreign Language Proficiency (for English track applicants only) Applicants must submit a test score that is valid as of the application start date.		○	Applicants for English-track departments (majors) must meet the following requirements: ※ Applicants for the Master's Program in Global AI Management Consulting at the Graduate School of Knowledge Service & Consulting or Global Asset Management at the Graduate School of Real Estate must have obtained a minimum score of TOEFL iBT 59, IELTS 5.5, CEFR B2, or TEPS 600 (NEW TEPS 202). * (TOEFL iBT) For tests taken by January 20, 2026, a score of 59 or higher (existing scoring system) will be applied; this score is valid for up to two years and can be recognized until January 20, 2028. For tests taken from January 21, 2026, a minimum score of 3.5 will be required.
Financial Ability Certificate 1 copy Bank statements must be submitted as original documents issued within 30 days of the application start date.	○	○	- Submission of a bank certificate of deposit balance in your own name from a bank located in Korea, with a balance of KRW 20,000,000 or more (Note: The funds must remain deposited until August 31, 2026) - For overseas residents, submission of a bank certificate of deposit balance in your name or your parents' name, showing an amount in USD equivalent to KRW 20,000,000 or more. ※ After admission, a Confirmation of Overseas Remittance must be submitted as a mandatory requirement.
Cover Letter 1 copy (forms provided by Hansung University)	○	○	Applicants must write their reasons for application, study plans, etc. in Korean. - English version of the cover letter can be accepted when it is inevitable - Required forms can be found on the [Graduate School Website → Admissions → Admission Notices].
Written Oath 1 copy (forms provided by Hansung University)	○	○	Pledge Regarding Matters Related to International Students - If any false academic background is discovered after admission, the admission will be canceled. - Graduation Requirement: Students must obtain Level 4 or higher on the TOPIK (or TOPIK iBT) and submit the certificate by the designated deadline prior to graduation review(January 15 for February graduation, July 15 for August graduation) This does not apply to graduates of English-track programs. Required forms can be found on the [Graduate School Website → Admissions → Admission Notices]
Recommendation Letter 1 copy (forms provided by Hansung University) optional	○	○	Applicants can submit recommendation letters written by professors from their post-secondary schools. - A recommendation letter must consist of up to 2 pages and forward to <The Dean of Graduate School, Hansung University>. - Languages must be translated into Korean or English.

Documents	Doctor's	Master's	Details
			Required forms can be found on the [Graduate School Website → Admissions → Admission Notices]
Checklist of Documents Submission 1 copy (forms provided by Hansung University) optional	○	○	After completing the online application, print out the Document Checklist, mark whether each required document is enclosed (O, X), and submit it. The prescribed forms can be downloaded from the Graduate School website under [Graduate School Website → Admissions → Admission Notices]

- **Additional Documents: For the applicants who have obtained a post-secondary degree overseas, not applicable to those who have obtained a post-secondary degree in Korea**

Documents	Doctor's	Master's	Details	
Accredited University Confirmation (foreign university academic credentials confirmation) 1 copy Documents must be issued within two months of the date on which the application begins.	○	○	For degrees from foreign universities only (Excludes degrees from Korean universities)	
			Nation	Details
			China	Applicants must submit a Accredited University Confirmation in English issued by China Academic Degrees & Graduate Education Information (www.chsi.com.cn) Both 1. and 2. must be submitted. 1. Online Verification Report of Higher Education Degree Certificate 2. Online Verification Report of Higher Education Qualification Certificate
			U.S.A.	Applicants must check if their universities are accredited at the webpage of CHEA(Council on Higher Education Accreditation, www.chea.org) and submit the screenshot related to such accreditation.
			Japan	Applicants must submit a confirmation issued by the embassy of Japan, which ascertain whether the university president's seal is authentic or not.
			The Others - Applicants must submit an accredited university confirmation(an academic credentials confirmation) issued by embassies or culture centers of the nation. If it is not issued, applicants will be notified of signing the written oath provided by Hansung University. - Applicants must check if their universities are searched on the website of WHED(World Higher Education Database, www.whed.net) and submit the screenshot related to such results.	
Academic Record Check Agreement 1 copy (forms provided by Hansung University)	○	○	Only for applicants with degrees from a foreign university (graduate school) Please check the prescribed form on the [Graduate Home Page-Admission Guide-Admission Notice]	
Screenshot of the Webpage of the University (Graduate School) 1 copy	○	○	Only for applicants with degrees from a foreign university (graduate school) Printout of the webpage screen containing the phone number, fax number, and email address of the respective university(graduate school)	

- **Additional Documents: For the applicants who apply for the following departments(majors)**

Documents	Doctor's	Master's	Details
Portfolio 2 Printout	○	○	Applicable only to applicants for the Ph.D. in Department of Convergent Arts, Master's in Department of Painting (True Colored Painting / Contemporary Art), and Department of Media Design (Visual / Video / Animation / Product / Interior Design / VMD & Exhibition Design). - Portfolio: Materials demonstrating your personal creative work; there are no restrictions on format, size, or number of pages. - Printed Portfolio: You must bring a physical printed copy of your portfolio on the day of the interview.
※ The portfolio must be submitted to the interview panel on the day of the interview.			

7. Scholarships

○ Graduate School

Scholarship	Amount Granted	Details	Degree
General Academic	Under 50% of tuition	- Enrolled Master's students may receive up to 50% tuition support based on their GPA from the previous semester. - Doctoral students who are public officials under the State or Local Public Officials Act may receive up to 50% support depending on their rank. - Enrolled Doctoral students in the Department of Knowledge Service & Consulting may receive up to 18% support.	Master's / Doctoral
Academic Achievement	Under 60% of tuition	- Current students: Those whose grades are in the top 10% within their department(major) - Students from departments with fewer than 10 enrolled students are excluded.	Doctoral
	Under 70% of tuition	- New students: Integrated program of Bachelor's and Master's - Current students: Those whose grades are in the top 40% from each department(exception: major for the Media Design and Painting departments) with three or more enrolled students	Master's
Foreign Student	Under 50% of tuition	- Scholarship rates vary by degree program for international students only(Tuition bills are issued after a pre-deduction of the scholarship) - Doctoral Program: Up to 40% of tuition awarded - Master's Program: Up to 50% of tuition awarded - For students in programs not conducted in English, the scholarship amount will be reduced if they have not achieved TOPIK Level 4 or higher as of the start of their 3rd semester.	Master's / Doctoral
Hansung Love A	Full admission fee	Individuals who have graduated from Hansung University or its graduate school and are enrolling in the master's program of the general graduate school	Master's
Hansung Love B	Under 10% of tuition	Graduates of Hansung University	Master's
Hansung Pure Love	Under 30% of tuition	Individuals who have completed a bachelor's and master's programs at Hansung University and are enrolling in the doctoral program of the general graduate school.	Doctoral
Faculty Staff	Under 50% of tuition	Direct descendants and spouses of employees of the Hansung Academic Foundation	Master's / Doctoral
Hansung Family	Under 10% of tuition	All family members (including the individual and their spouse, parents, children, and siblings) who are currently enrolled in any graduate school at Hansung University, with at least two family members	Master's
Excellence in Institute of Language Education	500,000 KRW from admission fee	Foreign graduates of the Korean language program at the Hansung University International Exchange Center who have been recommended by the director of the International Exchange Center	Master's
Excellence in Contents Design College	500,000 KRW from admission fee	Graduate of the Contents Design College's credit bank program who have been recommended by the Contents Design College	Master's
Volunteer	Under 40% of tuition	President of the General Graduate School Alumni Association	Doctoral
	Under 30% of tuition	Secretary-General of the General Graduate School Alumni Association	Doctoral
Work-Study	Certain amount	TA(Teaching Assistant) or RA(Research Assistant)	Master's/ Doctoral

※Notes:

- Generally, unless otherwise specified, students are not allowed to receive multiple scholarships (more than two types). Only one scholarship with the highest award rate may be applied.
- Scholarship distributions are governed by the Graduate School's Internal Scholarship Regulations.
- Scholarship awards are subject to change in the future.

○ Graduate School of Professional Studies

Scholarship	Details	Remarks
General Academic	- Up to 30% of tuition may be awarded for the 1st to 4th semesters (1st to 5th semesters for the Graduate School of Education) - A fixed amount of 1,000,000 KRW will be awarded for the Disaster Management Specialist Training Program within the Department of Social Security at the Graduate School of Public Administration.	Excluding the grad schools of Knowledge Service & Consulting and Real Estate
Academic Achievement	Top performing students in each department	
Foreign Student	- Scholarship rates vary by degree program for international students only (Tuition bills are issued after a pre-deduction of the scholarship) - Scholarship amounts are scaled differentially according to the student's TOPIK (Test of Proficiency in Korean) level.	
Contribution	Enrolled students recommended by the Dean for their significant contributions to the operation and development of the Graduate School, including student association executives.	Excluding the grad schools of Knowledge Service & Consulting
Faculty Staff	Direct descendants and spouses of employees of the Hansung Academy Foundation	Excluding the grad schools of Knowledge Service & Consulting
Hansung Family	All family members (including the individual and their spouse, parents, children, and siblings) who are currently enrolled in any graduate school at Hansung University, with at least two family members	
Hansung Love	Individuals who have graduated from Hansung University or its graduate school and are enrolling in the master's program of the graduate school of professional studies	
Volunteer	- Individuals who have made contributions as teaching assistants, work-study students, or in student recruitment, and have been recommended by the department chair - For the Graduate School of Education, this scholarship is awarded under the name of 'Social Service Scholarship'	
Excellence in Institute of Language Education	Foreign graduates of the Korean language program at the Hansung University International Exchange Center who have been recommended by the director of the International Exchange Center	
Sister Partnership Cooperation	- Individuals currently employed at an institution with a sisterhood partnership. - For the Graduate School of Arts and the Graduate School of Real Estate, this is awarded under the name of 'Partnership Institution Scholarship': - Graduate School of Arts: Individuals admitted with a recommendation from the head of an institution that has signed an MOU (Full matriculation fee awarded) - Graduate School of Real Estate: Current employees or recommended individuals from an institution that has signed a partnership agreement (Up to 40% of tuition awarded)	Excluding the grad schools of Management, Knowledge Service & Consulting, and Education
Industry-Academia Cooperation	Provided pursuant to an agreement with a participating institution in the industry-academia-research cooperation program.	Excluding the grad schools of Management, Defense Science, and Education

※ Important Notes

- In principle, dual scholarship benefits (receiving two or more scholarships simultaneously) are not permitted unless an exception is specified. Only a single scholarship with the higher coverage rate will be applied.
- The aforementioned scholarship details vary by each graduate school. All matters regarding scholarship distributions are subject to the University's 'Internal Regulations on Graduate School Scholarships'.
- For detailed information regarding each scholarship, please contact the respective graduate school or department. (Refer to the Contact Information on p.18 of this application guidelines).
- The scholarship details mentioned above are subject to change in the future.

8. Notices for All Applicants

Application	- Online application is considered valid only after the payment has been completed. In principle, duplicate applications to other departments (majors) are not allowed when applying online. - After completing the online application, the information on the application form cannot be modified. Please carefully review and correct all information before making the payment. After completing the online application, cancellation is not allowed. The application fee is non-refundable. - After completing the online application, required documents must be submitted in person.																				
Document Submission	- Submission of Original Documents Only(No Copies Allowed) - Documents issued through online certificate services are also considered original; however, they must be issued within the validity period during which authenticity can be verified (the verification period is indicated on the certificate, usually 90 days) - In the case of copies, they must be verified by the issuing institution before submission (e.g., via a community service center fax application). Simple faxed or photocopied documents are not accepted. - For documents that are not mandatory, copies may be accepted; however, they will be considered for reference purposes only. - The prescribed forms for submission can be found on the Graduate School website. [Admissions Guide – Admission Notice] - Prescribed forms: List of submitted documents, Consent for Academic Record Verification, Personal Statement, Pledge, Letter of Recommendation, Re-admission Recommendation Letter - Submitted documents will not be returned under any circumstances. - Depending on the submitted documents, each department (major) of the graduate school may request additional documents if necessary. - All required documents must be submitted to the Graduate School Academic Affairs Office by registered mail or in person within the submission period. Submission address: Graduate School Academic Affairs Office, Hansung University, 116 Samseongyo-ro 16-gil, Seongbuk-gu, Seoul (02876), SangSang Building, Room 1002 If the submitted documents are incomplete or not submitted within the deadline, the applicant will not be allowed to take the interview. (will be disqualified) - If any false information, forgery, alteration, or other fraudulent activities are found in the submitted documents, admission or enrollment may be revoked.																				
Interview	- Check the [Graduate School Website – Admissions Guide – Admissions Notice] prior to the interview date. - Individual notifications will be provided to applicants by each department (major). - The interview schedule may be adjusted depending on the number of applicants for each department (major). - The interview will be conducted either in person or online. - Applicants must bring a valid ID (Resident Registration Card, Driver's License, Passport, Alien Registration Card, etc.) and the admission ticket on the day of the interview.																				
Announcement of Admission Results & Tuition Payment	Admission results will not be individually notified to applicants. Please check your admission status and download/print the tuition invoice via [Graduate School Website → Admissions → Check Admission Result]. - Tuition must be paid to the applicant's individual virtual account at IBK (Industrial Bank of Korea) within the designated period. - If tuition is not paid within the deadline, the admission will be automatically canceled regardless of any personal circumstances. Please make sure to prepare in advance for banking procedures (e.g., opening a bank account, applying for internet banking) required for remittance. Tuition installment payments are not permitted in the first semester of admission.																				
Tuition Refund Policy	- Students who are unable to enroll or continue their studies due to unavoidable reasons after completing registration may receive a refund according to the schedule below:<table><tr><th rowspan="2">Date of Reason for Refund</th><th colspan="2">Refund amount</th></tr><tr><th>Admission Fee</th><th>Tuition Fee</th></tr><tr><td>Before the admission date</td><td>Full amount refunded</td><td>Full amount refunded</td></tr><tr><td>Within 30 days from semester start</td><td>Not refunded</td><td>5/6 of the tuition refunded</td></tr><tr><td>Between 31–60 days after semester start</td><td>Not refunded</td><td>2/3 of the tuition refunded</td></tr><tr><td>Between 61–90 days after semester start</td><td>Not refunded</td><td>1/2 of the tuition refunded</td></tr><tr><td>After 91 days from semester start</td><td>Not refunded</td><td>Not refunded</td></tr></table> - When processing a refund, any scholarship amount awarded must also be returned. Therefore, the refund is based on the actual amount paid by the student (after deducting the scholarship).	Date of Reason for Refund	Refund amount		Admission Fee	Tuition Fee	Before the admission date	Full amount refunded	Full amount refunded	Within 30 days from semester start	Not refunded	5/6 of the tuition refunded	Between 31–60 days after semester start	Not refunded	2/3 of the tuition refunded	Between 61–90 days after semester start	Not refunded	1/2 of the tuition refunded	After 91 days from semester start	Not refunded	Not refunded
Date of Reason for Refund	Refund amount																				
	Admission Fee	Tuition Fee																			
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Between 61–90 days after semester start	Not refunded	1/2 of the tuition refunded																			
After 91 days from semester start	Not refunded	Not refunded																			
Visa	- Since matters regarding visa issuance for foreigners are under the authority of the Immigration Office, applicants are advised to consult the Immigration Office before submitting their application. For inquiries regarding visa eligibility, including change of status or extension of stay, please contact the Immigration Office. Applicants holding a visa other than D-2(Study) or D-4(General Training) must personally inquire with the Immigration Office and complete their visa status change before the first day of classes. - The University is not responsible for any issues resulting in the failure of visa issuance.																				

	- Restrictions on Status Change: In principle, holders of short-term stay visas(B or C series), D-3(Technical Training), E-9(Non-professional Employment), E-10(Vessel Crew), or G-1(Miscellaneous) are restricted from changing their status to a D-2 visa. Please contact the Immigration Office regarding exceptional cases where a change of status may be permitted. Admission will be canceled if a D-2(Study) visa is denied after acceptance or if the student fails to enter the country by the start of the semester(Tuition will be refunded in accordance with the tuition payment regulations). This excludes those who hold other visa types that permit academic study. - When applying for a change of status, the Embassy or Immigration Office may request additional academic and financial verification documents. Therefore, it is recommended to prepare extra copies of graduation certificates, transcripts(notarized for degrees from foreign institutions), accredited university confirmations, and Korean bank balance certificates in advance. - Due to stricter management by the Immigration Office, financial verification standards for night programs have been tightened. Additional required documents: Bank statements for the last 6 months, Confirmation of Overseas Remittance, etc. - As a rule, study expenses must be sourced from overseas, and overseas remittances must be verifiable through bank-to-bank transaction records. The balance (excluding living expenses) must be maintained for 6 months. - If the Immigration Office requests verification for cash exchanges or deposits, you must be able to provide a clear explanation. If the visa is denied during the screening process, admission will be canceled. ※ Immigration Contact Center: +82-1345 ※ Contact information for the immigration office in charge of this university(Seoul Immigration and Foreigner Office): 02-731-1799
Insurance	Effective from the first semester of the 2021 academic year, international students are mandatorily required to enroll in the National Health Insurance (subscribing as a local resident) during their period of enrollment, and group enrollment in domestic insurance companies' international student plans is not permitted.
Remarks	- International students are not allowed to attend two universities at the same time, so they cannot apply for Hansung University Graduate School with other universities enrolled. In that case, they will be rejected for admission and a portion of tuition will be returned in accordance with the regulations. - Successful applicants cannot take a leave of absence at the beginning of the 1st semester, however, it is permitted only for natural disasters, diseases, working abroad, pregnancy, childbirth and childcare. - If it is confirmed that successful students have been admitted by submitting false documents or using other fraudulent methods, they will be rejected for admission and be subject to legal penalties in Korea and their own countries. - False educational backgrounds will make it impossible for enrolled students to get a tuition refund. They will be fully responsible for forgery of documents. Their behavior can be notified to the ministry of education, embassies and law enforcement in Korea and in their own countries. - The applicants who have obtained a post-secondary degree overseas must cooperate with verifying previous academic records even after being admitted. - After passing, If the issuance of a D-2 (studying abroad) visa is not permitted, or if you do not enter the Korea by the start of the semester, your admission will be cancelled. But holders who have the type of visa that is permitted to study abroad are excluded. (Tuition refund according to tuition payment regulations)

9. Contact Information

○ Graduate School Academic Affairs Office

Tel	+82-2-760-4271	Fax	+82-2-760-4273	Website	http://gs.hansung.ac.kr
Address	Hansung University Graduate School Academic Affairs Office, 116, Samseongyo-ro 16-gil, Seongbuk-gu, Seoul 02876 02876 서울특별시 성북구 삼선교로 16길 116 한성대학교 대학원 교학팀(상상관 1002호)				

10. Directions to Campus

Subway Station	Directions to Campus
Hansung University Station line 4 (light blue)	- Village Bus: Hansung University Station Exit 2 → Take the village bus, Seongbuk 02 bound for Hansung University (5 minutes) - Hansung University School Bus: Hansung University Station Exit 1 or 2 → During the semester: 8:30 a.m.~11:30 a.m., 12:30 p.m.~4:00 p.m., 5:00 p.m.~6:30 p.m. During school vacation: 9:30 a.m.~11:30 a.m., 4:00 p.m.~4:30 p.m.
Changsin Station line 6 (brown)	Village Bus: Changsin Station Exit 4 → Take the village bus, Jongno 03 bound for Naksan (5 minutes)
Dongdaemun Station lines 1 (blue) and 4 (light blue)	Village Bus: Dongdaemun Station Exit 5 → Take the village bus, Jongno 03 bound for Naksan (10 minutes away)
Dongmyo Station lines 1 (blue) and 6 (brown)	Village Bus: Dongmyo Station Exit 10 → Take the village bus, Jongno 03 bound for Naksan (10 minutes away)